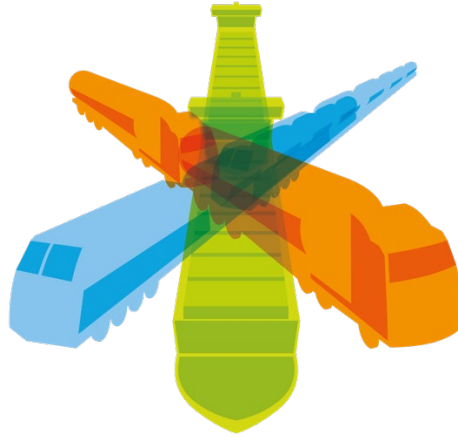


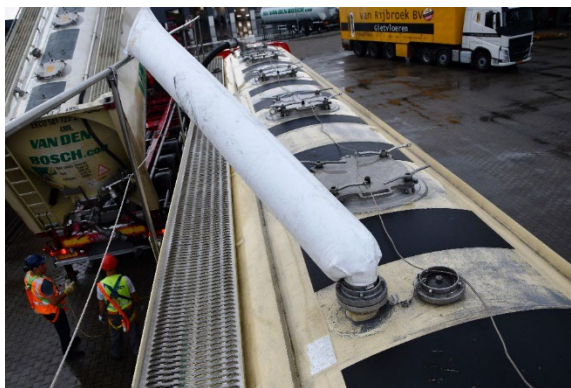


Transloading cargo

Procedure

A load may sometimes need to be transferred into another tank or silo container. Be aware that this always involves additional risks, because an extra loading/unloading operation is added to the process, increasing the risk of contamination.

In some cases, transloading will only be permitted if it is carried out under the supervision of an external party.



When transloading, take the following into account:

Approval from the Operations Manager is required before transloading.

- Planning must determine in advance whether the product to be transferred poses a health hazard. If this is the case, appropriate safety measures must be taken, such as respirators, coveralls and special gloves.



- Planning checks in advance for any restrictions concerning permitted previous loads.
- Planning ensures in advance that the tank or silo receiving the product is large enough to hold the entire load.
- Planning arranges a suitable and safe location for transloading.
- Ensure that the silo receiving the product is inspected.
- Check the hoses and couplings.
- Ensure proper earthing of both silo containers when working with dry materials.
- For dry materials, lightweight products may be bottom-loaded; heavy products must be top-loaded. Ensure proper weight distribution.
- Provide a rope for lifting the discharge hoses and couplings onto the silo.
- Ensure that air can escape properly and use dust bags to collect any dust.
- Provide spare dust bags in case a dust bag tears.
- Check the cleaning certificate.
- Confirm in advance that the receiving loading unit is actually large enough.
- If possible, ensure that both vehicles are weighed before and after transloading.
- Ensure that the transloading operation is recorded correctly. Enter it in the trip planning and state it on the consignment note. Ensure that the consignment note accompanies the silo into which the product was transferred and, if necessary, record the seal numbers of the broken seals.
- Ensure that the receiving silo is properly resealed, where applicable, and record the seal numbers on the CMR.